



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

Date: 5/28/14

Lori Clark and Billie Sanchez
3803 SE 8th St Apt 1A
Des Moines, IA 50315

Date Complaint Received: 5/16/14

Complaint Received By: DHS

Complaint Description: The Department received a complaint concerning the Category C-2 home having more than 4 children present at one time under the age of 24 months, and potential improper supervision with only one provider present when more than 8 children were in attendance.

Rule Basis: Findings considered in accordance to Rule(s) 110.10(1)b "of these 12 children, not more than four children under the age of 24 months are present and any one time", and 110.10(1)f "both providers are present whenever more than 8 children are present."

Findings: Unannounced spot check conducted on 5/22/14. Both providers were present during spot check, lengthy interview with provider Lori Clark. Six children under the age of 24 months were present during the spot check. Lori reported she and Billie thought they could have six under the age of 24 months and acknowledged they were currently over ratio for children under the age of 24 months. Lori and Billie will discuss the best options to come into compliance.

Lori reports sometimes during nap time, one of them might go upstairs for a quick lunch break, but always available and on site. She reports no leaving the home during any periods with more than 8 children present.

Resolution: Lori and Billie are currently out of compliance with ratio for children under the age of 24 months. This letter includes a corrective action request to come into compliance and will be followed up by a re-check.

I have no evidence to show any non-compliance with improper supervision or reducing the environment to only one provider when more than 8 children are present. This finding includes complaint spot check and previous random spot checks when both providers have been present.

Corrective Action Request:

This letter is in regards to the 5/22/14 complaint check of your Category C-2, Registered Child Development Home. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. The following areas were out of compliance at the time of my visit:

☐ 110.4 No more children are in care than the rules for the specific category will allow.

**110.10(1) SPECIFIC REQUIREMENTS FOR CHILD DEVELOPMENT HOME
CATEGORY "C"**

☐ 110.10(1)b Of these 12 children, not more than four children under the age of 24 months are present at any one time. (You need to reduce the number of children under the age of 24 months to 4 or less.)

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. **Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations on or before 7/16/14.**

☒ Based on the items out of compliance listed above, you will be required to have a re-check or follow-up visit to your home. This visit will occur on or after 7/16/14.

Please call me if you have any further questions.

Sincerely,



Earl Crow
Child Development Home Compliance Checks
DHS, Story County
(515) 268-7106

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 1-800-722-7619.

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html and you can sign up for training at <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).